



# NAME'S Plan

Status of Education Health and Care (EHC) Plan *(please tick)*

Proposed		Final		Proposed Amended		Amended Final		Transfer from a SSEN/LDA	
----------	--	-------	--	------------------	--	---------------	--	--------------------------	--

The following Education, Health and Care Plan issued on **DATE** by Kent County Council ('the education authority') in respect of **NAME** whose particulars are set out below

*or*

The following Education, Health and Care Plan issued in place of a SSEN on **DATE** by Kent County Council ('the education authority') in respect of **NAME** whose particulars are set out below

*or*

The following Education, Health and Care Plan was transferred from a SSEN and issued on **DATE** by Kent County Council ('the education authority') in respect of **NAME** whose particulars are set out below

Personal Details			
Surname:		Other Names:	
Address:		Gender:	
		Religion:	
Date of Birth:		Home Language:	
Child in Care: Y/N	<i>Legal status</i>	If yes to which Authority:	
Greatest area of learning difficulty	<i>(Insert primary need type)</i>	NHS number:	
Person/s with parental Responsibility			
Title & Surname:		Other Names:	
Home Address:		Relationship to Child:	
Telephone Number:			

## Contributions

When assessing the child or young person's Special Educational Needs under Section 323 of the Education Act 1996, in accordance with regulation 11 of the regulations, the following reports, evidence and advice were taken into account and are available as appendices to this Plan:

*Delete if not applicable*

Appendices	Name of Document and Author	Date Written
1. Child/Young Person and parent views		
2. Educational information		
3. VI/HI advice if applicable		
4. Medical advice		
5. Psychological advice from <b>NAME</b> an Educational Psychologist.		
6. Social care information		
7. Any other advice and information requested by parents		
8. Any other information requested by Local Authority including information from Virtual School Head for Child in Care (if applicable).		

*Delete if not applicable*

	<b>Author's Name</b>	<b>Contact details Telephone/Email*</b>	<b>Date Written</b>
Updates from Annual Review process			

*The plan has been written in conjunction with **Name**, **his/her** parents and the professionals listed above. The views reflected were gathered as part of the child centred assessment and include **Name's** views and those of the people who support him/her.*

## Section A:

### **Views and Aspirations of the Child or Young Person and their parents/carers**

#### **INSERT Appendix 1**

**Make clear to the reader whether these are the actual words of the child/young person or an adult interpretation of their views.**

*For Young People aged 16+ this plan must have regard to the Mental Capacity Act*

Anyone seeking the views of the Young Person must complete the following

#### **Decision making: Mental Capacity**

The Mental Capacity Act 2005 is a law that protects and supports people who do not have the ability to make decisions for themselves. The Act applies to young people aged 16 years and over in England and Wales.

**I have the mental capacity to: (please circle)**

- **Make all my own decisions**
- **Make some of my decisions**

**Or,**

**..... helps me to make my decisions.**

**Or,**

**- - - - - (please write name) has been granted deputyship under the court of protection to make decisions on my behalf in relation to**

- **Financial matters**
- **Healthcare and welfare matters**
- **Financial, healthcare and welfare matters**

**The LA will need to have evidence of deputyship.**



## **Section B: (drawn from Appendices 1 - 8)**

### **The Child or Young Person's SEN**

**Name's** current needs:

#### **Overview**

**NAME** has significantly greater difficulty in learning than his/her age peers because:

*INSERT brief pen picture (including any diagnoses and arrange the following according to area of highest need*

- 1. Communication and Interaction**
  
- 2. Cognition and Learning**
  
- 3. Social, Emotional and Mental Health**
  
- 4. Sensory and/or Physical**

## **Section C**.(drawn from appendices 1- 8)

### **NAME'S** health needs which relate to **his/her** SEN

- *The EHC Plan must specify any health needs identified through the EHC needs assessment which relate to the child or young person's SEN. Some health care needs, such as routine dental health needs, are unlikely to be related.*
- *The Clinical Commissioning Group (CCG) may also choose to specify other health care needs which are not related to the child or young person's SEN (eg a long term condition which might need management in a special educational setting).*



## **Section D** (drawn from Appendices 1- 8)

**Name's** social care needs which relate to **his/her** SEN.

- *The EHC Plan must specify any social care needs identified through the EHC needs assessment which relate to the child or young person's SEN or which require provision for a child or young person under 18 under section 2 of the Chronically Sick and Disabled Persons Act 1970.*
- *The Local Authority may also choose to specify other social care needs which are not linked to the child or young person's SEN. This could include reference to any child in need or child protection plan which a child may have relating to other family issues such as neglect. Such an approach could help the child and their parents manage the different plans and bring greater coordination of services. Inclusion must only be with the consent of the child and their parents.*

<b>1)</b>	<b>Indicate whether a CP Plan is in place or closed (in last six months)</b>	
<b>2)</b>	<b>If open – details of the plan re category and the outcomes and actions to achieve these – with timeframes</b>	
<b>3)</b>	<b>Name of lead professional (SW) and contact details</b>	
<b>4)</b>	<b>Date of next review conference</b>	

## **Section E:**

### **Outcomes sought for **NAME** to succeed and achieve**

**INSERT Long term outcomes**

### **Transition Plans**

#### **Transitional Planning**

*(Only Include for transition pupils in YR 5, 9 and 14)*

**NAME** is due to transfer to his/her secondary phase of education in XXXX. Transition to secondary education will require careful planning and **NAME's** views should be sought in relation to his/her secondary school options.

**NAME's** views in relation to his/her secondary education

#### **For Children in Year 9**

The review meeting must consider what provision is required to assist in preparing the child for adulthood and independent living. Good transition planning should include clear hand-overs to new professionals and services so that children and parents know and are confident in who they are dealing with and where they need to go for help.

## Section F: Provision Plan

<b>Outcome</b>	<b>Enter 1 x outcome</b>						
<b>Strategies</b>	<b>Enter appropriate Core standards/generic strategies Or appropriate strategies for the special school</b>						
<b>Bespoke /specialist Resources</b>	<b>Enter any resources required to enable access to learning and any resources provided via a Personal Budget</b>					<b>Cost if applicable</b>	
<b>Intervention</b>	<b>Recommending body</b>	<b>Frequency/duration</b>	<b>Staffing Cost per session/year</b>	<b>Milestones and Monitoring</b>	<b>Entry Data</b>	<b>Target</b>	<b>Exit Data (progress to date)</b>
<b>A description of the intervention required</b>			<b>Identify the staff who is delivering Work out cost if in Mainstream (not Special or SRP)</b>	<b>Agree milestones that should be used to determine any changes in provision</b>		<b>A specific target that can be used to measure small steps of progress towards outcome.</b>	<b>Record progress at each milestone/review</b>
<b>Annual Review</b>		<b>Changes to provision made or required</b>	<b>Total cost (including resources) Schools to insert costs</b>	<b>Milestones reached</b>			
<b>Has this outcome been met?</b>							
<b>Should the outcome be changed?</b>							

## **Section F: (drawn from appendices 1- 8)**

### **The Special Educational Provision required by the Child or Young Person**

#### **Name's Provision Plan for the next 12 months**

##### **Provision**

**INSERT Provision Plan.**

**NAME** will have full access to the curriculum available in the Academy or School named in this plan.. The Curriculum will be differentiated to take account of **NAME's** particular needs and modified appropriately to ensure the maximum flexibility and attention to his/her academic and personal development.

##### **Review**

The first review **must** be held within 12 months of the date of the issue of the EHC Plan. Professionals across Education, Health and Care have a statutory duty to cooperate with the Local Authority during Annual Review processes. Annual Review of the EHC Plan should include the review of any personal budget arrangements including the statutory requirement to review any arrangements for direct payments.

•

*(Only include the following if required)*

##### **Equipment**

School will provide access to materials to support specialist teaching and differentiation of the National Curriculum.

##### **Residential Provision**

*(Identify whether this is required due to distance OR required due to care needs)*

##### **Curriculum:**

*(Identify any appropriate disapplication of the Curriculum).*

## **Section G:**

**Health provision reasonably required by the learning difficulties or disabilities which result in the child or young person having SEN.**

**Include Health Provision in Section F (Provision Plan)**

## Section H 1

**Any social care provision which must be made for a child or young person under 18 resulting from section 2 of the Chronically Sick and Disabled Persons Act 1970 (CSDPA).**

Section H1 of the EHC Plan must specify all services assessed as being needed for a disabled child or young person under 18, under section 2 of the CSDPA. This may include services to be provided for parent carers of disabled children, including following an assessment of their needs under sections 17ZD-17ZF of the Children Act 1989.

These services include:

practical assistance in the home	
provision or assistance in obtaining recreational and educational facilities at home and outside the home	
assistance in traveling to facilities	
adaptations to the home	
facilitating the taking of holidays	
provision of meals at home or elsewhere	
provision or assistance in obtaining a telephone and any special equipment necessary	

## **Section H 2**

### **Any other social care provision reasonably required by the learning difficulties or disabilities which result in the child or young person having SEN**

- Social care provision reasonably required may include provision identified through early help and children in need assessments and safeguarding assessments for children. Section H2 must only include services which are not provided under Section 2 of the CSDPA. For children and young people under 18 this includes residential short breaks and services provided to children arising from their SEN but unrelated to a disability. This should include any provision secured through a social care direct payment. See chapter 10 for more information on children's social care assessments.
- Social care provision reasonably required will include any adult social care provision to meet eligible needs for young people over 18 (set out in an adult care and support plan) under the Care Act 2014. See Chapter 8 for further detail on adult care and EHC Plans.

## **Section I: Placement**

### **The name of the Educational Institution to be attended by the Child or Young Person**

*Please note this must not be included in the proposed plan only the final*

*The plan must identify the type of institution – ie mainstream or special school, FE or early years provider*

**NAME will attend INSERT School/College, (insert description)**

#### **TRANSPORT**

The **NAME** school is not the nearest appropriate school to meet **NAME**'s special educational needs and is parental preference. In order to meet parental preference and as **NAME**'s parents have agreed to arrange and fund transport the Local Authority agrees to the **NAME** school. There is no entitlement to transport in these circumstances. If parents are no longer responsible for transport the Plan will be amended to name the nearest appropriate school to meet **NAME**'s SEN.



## **Section J: Personal Budget**

Please specify whether this is by direct payment or whether these funds are managed by the LA on the child/young person/family's behalf (or a third party).

- This section should provide detailed information on any Personal Budget that will be used to secure provision in the EHC Plan.
- It should set out the arrangements in relation to direct payments as required by education, health and social care regulations.
- The special educational needs and outcomes that are to be met by any direct payment must be specified.

### **Education: From the Local Authority's High Needs Funding, Element 1, 2 and 3 (where applicable).**

Please see Provision Plan in section F

#### **Social Services**

Weekly breakdown of Social Services budget

<b>PA support:</b>		
<b>Total weekly figure</b>		

Yearly or one off payment from social services budget

<b>PA1 Cover for Holidays</b>		
<b>PA2 Stat Leave (leave for covering PA)</b>		
<b>Insurance</b>		
<b>Payroll</b>		
<b>Total one off payment</b>		

#### **Health**

Weekly payment from Health

Example

<b>Support</b>		
<b>Employer's NI</b>		
<b>Total weekly figure</b>		

Yearly one off payment from health

<b>PA1 Cover for Holidays</b>		
<b>PA2 Stat Leave (leave for covering PA)</b>		
<b>Total weekly figure</b>		

### **Start date for direct payment**

To be confirmed **INSERT**

Please note that Health payments may be reviewed on a three monthly basis and Social Care payments on a six monthly basis. Minor changes will not necessarily lead to a reissued EHC Plan as these can change rapidly.

All payments relating to this EHC Plan will be formally reviewed as part of the Annual Review process. Requests for amendments to be made through this process.

### **Breakdown of Transport Budget - only if eligible**

*(Please insert PTB or mileage payment only - eg mileage allowance of 20 pence per mile for one journey to school and one journey from school for each day that NAME attends. To be claimed for using the claim forms provided)*

To be reviewed during the Annual Review process.

**Agreeing Name's plan**

<b>Duly Authorised Officer (Education)</b>	<b>Name: Designation: Date:</b>
<b>Duly Authorised Officer (Health)</b>	<b>Name: Designation: Date:</b>
<b>Duly Authorised Officer (Social Care )</b>	<b>Name: Designation: Date:</b>

<b>This Plan was completed on:</b>	<b>Date:</b>
<b>This Plan will be reviewed by:</b>	<b>Date:</b>

## **Section K**

### **Appendices: the information and advice gathered during the assessment**

Advice and information **must** be sought as follows:

1. Advice and information from the child's parent or the young person.
2. Educational advice and information from the headteacher or principal of the early years provider, school or post-16 or other institution attended by the child or young person.
3. If the child or young person is either visually or hearing impaired, or both, the educational advice and information must be given after consultation with a person who is qualified to teach pupils or students with these impairments.
4. Medical advice and information from health care professionals with a role in relation to the child's or young person's health
5. Psychological advice from an Educational Psychologist.
6. Social care advice and information from or on behalf of the Local Authority, including, if appropriate: children in need or child protection assessments, information from a looked after child's care plan, or adult social care assessments for young people over 18.
7. Advice and information from any person requested by the child's parent or young person, where the Local Authority considers it reasonable to do so
8. Any other advice and information which the Local Authority considers appropriate for a satisfactory assessment, for example:
  - early help assessments
  - any assessment undertaken by an early years provider
  - in the case of children of members of the Armed Forces, from the Children's Education Advisory Service
  - in the case of a looked after child, from the Virtual School Head in the authority that looks after the child and the child's Designated Teacher and the Designated Doctor or Nurse for looked after children

These are the people who have been involved in **Name's** plan

List below shows examples – please complete

Name	Role	Address	Telephone number	E Mail address
	Child or Young person or parent/carer			
	SEN officer			
	SENCo			
	Educational Psychologist			
	Speech and Language Therapist			
	Social Worker			
	Medical Officer			

**Useful contacts**

**SEN Area Office:** *Insert area office and generic email*

**Social Services Area Office and Duty:**

**CCG:** *(CCG is where the child is registered at the Drs)*

**Transport** *(if appropriate):*

*Enquiries re eligibility or change of circumstances: Admissions contact*

*Enquiries about the transport itself, eg bus operator (TI)*