



# **Admissions Policy**

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Owner: Sarah Goosani

## **Milestone Academy** **Admissions**

The admission of children with Education, Health and Care Plans to schools is a matter for the Local Authority who has statutory responsibility for arranging their provision. There are admissions criteria for each special school that are applied in order to determine if a particular special school would be a suitable placement. A link to the admissions criteria for Kent special schools can be found below:

[https://www.kelsi.org.uk/\\_data/assets/pdf\\_file/0006/103587/KsENT-Special-Schools-Admissions-Guidance.pdf](https://www.kelsi.org.uk/_data/assets/pdf_file/0006/103587/KsENT-Special-Schools-Admissions-Guidance.pdf)

Further information can be found using the link below:

<https://www.kent.gov.uk/education-and-children/special-educational-needs/support-for-school-age-children/apply-for-and-choose-a-school/find-special-schools-and-schools-with-specialist-resource-provision/special-schools#tab-5>

SEND teams are responsible for fulfilling duties arising from the Children and Families Act 2014 and the revised SEND Code of Practice and are responsible for creating and updating the relevant documents that support children and young people with SEND.

They also:

- oversee and coordinate applications for [education health and care \(EHC\) needs assessment requests](#)
- let you know of the decisions made throughout the process
- support your family, child or young person through the process
- work to ensure your child or young person attends the correct education provider with the agreed support
- oversee the [annual review process](#)
- manage the paperwork for a child or young person [moving in or out of the Kent area](#).

See the link below for information regarding the SEND teams in Kent

<https://www.kent.gov.uk/education-and-children/special-educational-needs/who-to-contact/send-teams-and-their-roles#tab-1.2.3.4.10.12>

You can contact the [SEND enquiries hub](#) who can put you in touch with the relevant area team.